



Progressive Education Society's
Modern College of Engineering
Shivajinagar, Pune-5

INTERNAL QUALITY ASSURANCE CELL

Date: - 18/02/2022

IQAC Meeting No. 35

CIRCULAR

Subject: - IQAC Meeting No.35- Intimation to the members of IQAC

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on **22nd February, 2022 Tuesday.**

Venue: Boardroom 3.00 pm.

You are requested to kindly make it convenient to attend the same. The agenda for the meeting is as follows:

1. Preparation for NAAC visit.
2. Student feedback.
3. Budgets.
4. Extension activities.
5. Web site update.
6. Placements and internships.
7. Workshops/Seminars conducted for faculty.
8. Center of Excellence.
9. SPDC activities
10. Infrastructure and Maintenance.

Vedant
Dr. (Mrs) K.R. Jashi
Principal.





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INTERNAL QUALITY ASSURANCE CELL

22/02/2022

IQAC MEETING NO. 35

Meeting of IQAC was held on 22nd February, 2022 Tuesday at 3.00 pm.

The following members were present:-

1. Prof. Dr. Mrs. K.R. Joshi
2. Prof. S.S. Deshmukh
3. Prof. Dr. Mrs. S. A. Itkar
4. Prof. Dr. Mrs. N.R. Kulkarni
5. Prof. Dr. Mrs. S. D. Deshpande
6. Prof. Dr. Mr. S. Y. Bhosale
7. Prof. Dr. Mrs. P.A. Mulay
8. Prof. Dr. S. S. Bhandwalkar
9. Prof. Dr. Mrs. A. J. Vyavahare
10. Prof. Dr. Mrs. S. V. Pandit
11. Prof. Dr. B. D. Phulpagar
12. Prof. Dr. Mrs. V.V. Khatavkar
13. Prof. Dr. Mrs. V. Edlabadkar
14. Prof. Dr. Mrs. S.N. Chaphekar
15. Mr. Atharva Borekar
16. Mr. Ashish Wani
17. Mr. Shubham Kambale
18. Mr. Bharat Jamdar
19. Prof. Dr. Adkar D. S.
20. Mr. Mahesh Gawali
21. Mr. Sanjivani Bansode
22. Mrs. Leena Chaudhari
23. Mr. D. D. Gangurde
24. Prof. Dr. Mrs. R. S. Kamathe

Shubham kambale, Bharat Jamdar , Dr. Mrs. S.N. Chaphekar and Dr. B. D. Phulpagar could not attend meeting.





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A. IQAC coordinator explained the action taken report of the minutes of the previous IQAC meeting held on 30th July, Friday, 2021.

1. Academic Audit

Discussion- Academic Audit conducted and reports submitted.

2. Activities for non-teaching

Discussion- All the planned activities were submitted by the departments.

3. Planning of extra and co-curricular activities

Discussion- Activities planned and budget submitted.

4. Discussion on academic and activity planner.

Discussion- The academic and activity calendar for the second semester was followed with minimal discrepancy and activities were implemented according to the schedule proposed in the calendar.

5. Collaboration with industry/agencies.

Discussion- Agencies and different companies were identified in order to establish a strong collaboration so that our students get benefited by the same.

6. Review of all infrastructure facilities and their maintenance

Discussion- Maintenance work for the institute level infrastructure is reviewed. Additional requirements from the departments have been submitted.

7. Library

Discussion- eBooks for students and faculty were added to the central and departmental libraries.

B. IQAC coordinator outlined the agenda for the IQAC meeting held on 22nd February, 2022 Tuesday, and the action plan for each point was identified.

1. Preparation for NAAC visit

Action Plan- Preparation for NAAC visit and submission of annexures.

2. Student feedback

Action Plan- Student feedbacks for semester have been collected and analyzed. Feedbacks for the present semester have been collected and need to be analyzed.

3. Budgets





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Action Plan- Budgets for the in between activities which were not planned u have been called for from all the departments.

4. Extension activities

Action Plan- All activity reports conducted in the academic year 2020-21 need to be properly documented and the reports need to be kept ready for website updates.

5. Web site update

Action Plan- The website coordinator presented the updates that have been done to the website. Also, the data updated on the website was reviewed in the meeting.

6. Placements and internships

Action Plan- Efforts for placements and internships to be enhanced.

7. Workshops/Seminars conducted for faculty.

Members had a discussion on the category on which workshops and seminars could be arranged for faculty.

8. Center of Excellence at Computer department train faculty, students, internships.

Discussion on activities conducted at Computer department under center of excellence. Discussion on training sessions conducted for faculty and students was done. Also review of no. of students who opted internships were noted.

9. SPDC activities

Sanction from AICTE regarding activities for SC/ST students was received and activities to be conducted were planned.

10. Infrastructure and Maintenance

Review of Infrastructure and maintenance at department level were discussed.

Dr. Mrs. K.R. Joshi
Principal,
Chairperson IQAC

Dr. Mrs. R.S. Kamathe
IQAC coordinator

